



**DRAFT GUIDELINES AND
PROCEDURES OF AIPA-ASEAN
DIALOGUE**

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**GUIDELINES AND PROCEDURES OF
AIPA-ASEAN DIALOGUE**

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I. Introduction

On 29th August 2019, the 40th AIPA General Assembly in Thailand adopted the Resolution on Institutionalization of AIPA-ASEAN Dialogue.

As stipulated in Article 3 of the AIPA Statutes, among the reasons why AIPA was conceived and organized are: (i) to facilitate the achievement of the ASEAN's goals; (ii) to offer parliamentary contributions to ASEAN integration; and (iii) to familiarize the peoples of ASEAN with policies aimed at accelerating the realization of an ASEAN community. Pursuant to Article 18 of the AIPA Statutes, AIPA shall establish regular communication, interaction and consultation with ASEAN to ensure better coherence and cooperation between the ASEAN governments, the National Parliaments of ASEAN Member States, and stakeholders in ASEAN, as well as to enhance relationships with ASEAN bodies.

With the implementation of the ASEAN Integration Plan, AIPA Member Parliaments will pass various parliamentary measures such as the ratification of various protocols and treaties, enactment of new legislation and amendment of existing laws to implement the ASEAN Integration Plan. In addition, Member Parliaments will conduct

oversight activities to ensure that enacted laws are consistent with the goals, spirit and intent of the ASEAN Integration Plan.

As the parliamentary arm of ASEAN, AIPA plays a crucial role as a strategic partner in the implementation of the ASEAN Integration Plan. However, the existing mechanisms for AIPA and ASEAN leaders to engage in a significant dialogue are limited and ceremonial in nature. Hence, AIPA Member Parliaments agreed to institutionalize a meaningful and substantive dialogue mechanism between AIPA and ASEAN, to be conducted as part of every AIPA General Assembly, or in other suitable platforms, to discuss the ASEAN Integration Plan, the status of its implementation, and other matters of common concern. Thus, at the 40th General Assembly, the AIPA Secretariat was assigned to draft guidelines and procedures for future AIPA and ASEAN dialogues.

The AIPA-ASEAN Dialogue was first institutionalized during the 40th AIPA General Assembly in Thailand as a formal platform for exchange of information, knowledge, and insights on the partnership between AIPA and ASEAN.

Note: Singapore proposed to delete long paragraph in this background

II. Objectives

The objectives of the AIPA-ASEAN Dialogue are as follows:

- To provide a platform for exchange of information, knowledge, and insights on the partnership between the delegates of AIPA Member Parliaments, ASEAN Secretariat and AIPA Secretariat on the implementation of the ASEAN Integration Plan, and other common concerns;
- To enable the delegates of AIPA Member Parliaments to gain knowledge and understanding on the ASEAN Integration Plan, and the status of its implementation;
- To discuss collaborative measures between the executive and the legislative bodies of ASEAN Member States on matters of common concern towards acceleration of the implementation of the ASEAN Integration Plan;
- To exchange views on effective cooperative measures to strengthen parliamentary oversight functions on the activities of the governments of ASEAN Member States to implement the objectives of each pillar of the ASEAN Integration Plan; and
- To enable ASEAN to get feedback from the parliamentarians of AIPA pertaining to their questions and concerns regarding the ASEAN Integration Plan and its implementation.

III. Agenda

The AIPA National Secretariat of the Host Parliament, in close coordination with the AIPA Secretariat, shall prepare the agenda for the AIPA - ASEAN Dialogue during the annual AIPA General Assembly or at another suitable platform.

IV. Hosting

AIPA Member Parliament which holds the AIPA Presidency shall host the AIPA-ASEAN Dialogue.

V. Chairmanship

A Member of Parliament (MP) from the Host Parliament of the AIPA General Assembly shall preside over the AIPA-ASEAN Dialogue.

VI. Composition

The AIPA-ASEAN Dialogue is composed of:

- (i) Two (2) MPs from each AIPA Member Parliament;
- (ii) Secretary General and Deputy Secretary General of AIPA;
- (iii) Representative from the Government that holds the Chairmanship of ASEAN;
- (iv) Secretary General or Deputy Secretary General of ASEAN; and
- (v) Officers of the ASEAN Secretariat.

The AIPA Secretariat shall provide secretariat support during the AIPA-ASEAN Dialogue. The staff of the AIPA National Secretariat of Member Parliaments may assist their respective delegates during the dialogue.

VII. Order of Proceedings

1. Opening Statement (10 minutes)

The AIPA Secretary General delivers the opening statement followed by the Secretary General of Deputy Secretary General of ASEAN.

2. Introduction of Delegates (10 minutes)

Head of Delegations of AIPA Member Parliaments introduces their members.

3. Program (60-90 minutes)

(i) Presentation of Report by ASEAN (20 minutes);

(ii) Comments, questions, or suggestions of delegates of AIPA Member Parliaments; and

(iii) Comments, answers, or suggestions from the ASEAN Secretariat.

4. Closing Remarks (10 minutes)

Closing remarks by the Secretary General of AIPA followed by the Secretary General of ASEAN/Deputy Secretary General.

VIII. Rapporteur

The Host Parliament shall appoint a Rapporteur who is responsible for the preparation and consolidation of the Report of the AIPA-ASEAN Dialogue.

IX. Report at the Second Plenary Session

The AIPA Secretary General shall report the outcome of the AIPA-ASEAN Dialogue at the Plenary Session.

X. Minutes of the AIPA-ASEAN Dialogue

The Host Parliament, in coordination with the AIPA Secretariat, shall prepare the minutes which constitute the record of the AIPA-ASEAN Dialogue.

XI. Flag Arrangement

The arrangement of the flags of AIPA and ASEAN follows the illustration in Diagram 1.



Diagram 1: Flag Arrangement for AIPA-ASEAN Dialogue

XII. Seating Arrangement

The seating arrangement of the delegates of AIPA Member Parliaments, Secretary General of AIPA and Secretary General of ASEAN follows the illustration in Diagram 2.

